

# **BOARD OF COUNTY COMMISSIONER'S**

## **AGENDA**

**MARCH 26, 2012**

**9:00 A.M.**

### **REGULAR MEETING**

**CLEVELAND COUNTY OFFICE BUILDING  
201 SOUTH JONES, SUITE 200  
NORMAN, OKLAHOMA 73069**

- A. Meeting called to order.
- B. Quorum call.
- C. Pledge of Allegiance.
- D. Approve the minutes of the Regular Meeting of March 19, 2012.
- E. Old Business:
  - 1. Award and/or Reject County Bid #COM1-1545 – Purchase and Delivery of one (1) or more, 2007 or newer, Multipurpose Excavator, with 200 or less hours of usage for the County Commissioners.
  - 2. Discussion, Consideration and/or Action regarding possible or potential suggestions, ideas, uses, or dispositions for the old jail facility.
  - 3. Discussion, Consideration and/or Action regarding proposed modifications, changes, or suggestions for the agenda format for the County Commissioners meetings.
- F. Items of Business:
  - 1. Discussion, Consideration and/or Action to accept the February, 2012 monthly reports of the following officers:
    - a. David Tinsley, Cleveland County Assessor
    - b. Shari Kinney, Cleveland County Health Department

2. Discussion, Consideration and/or Action to approve the Smartnet Maintenance Renewal between the Cleveland County Commissioners and Chickasaw Telecom Inc. from March 13, 2012 to March 12, 2013 at a cost of \$7,000.00.
3. Discussion, Consideration and/or Action on the Resolutions disposing of the following items from the Cleveland County Sheriff’s Office:
  - a. B624.0105 Water Softener for Ice Machine Sold at Public Auction
  - b. B624.0101 Meat Slicer Sold at Public Auction
  - c. B404.0001 Electric Welder Sold at Public Auction
  - d. B634.0003 Display Board Sold at Public Auction
  - e. B102.0214 Office Chair Sold at Public Auction
  - f. B219.0358 Lexmark Printer Sold at Public Auction
  - g. B116.0001 Love Seat Junked
4. Discussion, Consideration and/or Action on a Service Agreement between the Cleveland County Health Department and Atlas Termite & Pest Control, Inc., to provide lawn treatments at 250 12<sup>th</sup> Ave., N.E., Norman, OK 73071. The contract will be in effect March 1, 2012 and will continue in effect year to year unless either party gives verbal notice within 48 hours prior to the next scheduled treatment. The Health Department will pay for seven (7) lawn treatments not to exceed \$1,777.00 which include:
  - a. Two (2) spring pre-emergence @ \$289.00 each
  - b. Four (4) fertilizer treatments @ \$227.50 each
  - c. One (1) fall post-emergence @ \$289.00 each
5. Discussion, Consideration and/or Action to approve invoice #2004 from Pottawatomie County Public Safety Center for the housing of inmates for the month of February, 2012 in the amount of \$13,056.00.
6. Discussion, Consideration and/or Action to approve Amendment No. 4 of contract K-0708-114 between the Cleveland County Board of Commissioners and the City of Norman for the lease of the property at the west entrance of the Cleveland County Fairgrounds for use as a drop off recycling center. This will extend the contract term to April 22, 2013.
7. Discussion, Consideration and/or Action to appoint Robin Clifford as Requesting Officer on Cleveland County Court Clerk account CFVJRE.
8. Discussion, Consideration and/or Action to appoint Sheryl Owings as Receiving Officer on Cleveland County Court Clerk account CFVJRE.
9. Discussion, Consideration, and/or Action to Appoint Joseph K. Lester and Rhett Burnett as Requesting Officers on all Sheriff’s Department Accounts currently listed on the CFBCHS1A Sheriff Courthouse Security Service Fee Personal Services Account.

10. Discussion, Consideration, and/or Action to Approve a continuance contract between the Second Chance Act Grant/Cleveland County Sheriff’s Office and Jennifer Walker for April and May, 2012. Salary of \$2,916.66 per month to be paid with the United Way/Oxford House Grant.
  
11. Discussion, Consideration, and/or Action to Approve a Lease Agreement between the Cleveland County Health Department and Pitney Bowes to upgrade postage meter and scale in the Norman office. The monthly amount is \$185.00 to be billed quarterly at \$555.00 Lease will include the following:
  - a. Green DM400C Digital Meter System Factory Certified
  - b. IntelliLink Interface/PSD for DM300C/DM400C/DM450C
  - c. Accounting Software
  - d. 5 lb. Integrated Weighing
  - e. Integrated Weighing Platform
  - f. Confirmation Services Training
  - g. IntelliLink Subscription /Meter Rental with Value Based Services
  - h. Service Level Agreement
  - i. Soft-Guard Subscription
  
12. Discussion, Consideration, and/or Approval of Allocation of Alcoholic Beverage Tax of \$29,099.51.
  
13. Approve the following Cash Fund Appropriations:
 

a. Bridge Capital Improvement	\$ 55.67
b. Co. Bridge & Road Improvement Fund	\$ 58,405.48
c. Co. Commissioners Building Fund	\$ 14.30
d. Co. Clerk’s Lien Fee	\$ 2,919.22
e. Co. Clerk’s Preservation Fee	\$ 24,026.60
f. County Health	\$ 17,685.22
g. Court Clerk Revolving Fund	\$ 13,863.03
h. DA Incarceration Costs	\$ 1,243.96
i. Drug Court Revolving Fund Adult	\$ 1,325.32
j. County Fair Board	\$ 7,568.50
k. Highway Unrestricted	\$ 431,053.11
l. S.T.O.P. Violence Against Women Grant	\$ 8,478.30
m. Sales Tax	\$ 591,418.68
n. Co. Sheriff Commissary	\$ 2,903.34
o. Sheriff Courthouse Security Service Fee	\$ 5,150.80
p. Co. Sheriff Environmental Reward	\$ 55.08
q. Co. Sheriff Federal Share Revenue	\$ 6.63
r. Sheriff Oxford House Grant	\$ 1,600.00
s. Co. Sheriff Revolving	\$ 24,768.00
t. Co. Sheriff Service Fees	\$ 57,452.71
u. Co. Sheriff Jail Fund	\$ 11,403.49
v. Co. Treasurer’s Certification Fee	\$ 4,975.00

14. Approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

12-0570 – CCJC2	12-0068 – T2A	12-1389 – T2A
12-2501 – SL2	12-0092 – T2A	12-1943 – T2A
12-3176 – C2	12-0116 – T2A	12-3077 - T2A
	12-0283 – T2A	12-3099 – T2A
12-0179 – MD1C	12-0285 – T2A	12-3261 – T2A
12-0242 – MD2	12-0329 – T2A	12-3336 – T2A
	12-0336 – T2A	12-3895 – T2A
	12-0415 – T2A	12-4076 – T2A

15. Approve the following Blanket Purchase Orders submitted from the following Departments:

a. **District #1 Warehouse:**

12-4618 – T2A	Dagwell Dixie Inc.	\$ 1,000.00
12-4699 – T2A	Splash Sales LLC	\$ 1,500.00

b. **District #3 Warehouse:**

12-4710 – T2A	P & K Equipment, Inc.	\$ 2,500.00
12-4715 – T2A	UniFirst	\$ 1,500.00
12-4716 – T2A	Copelin’s Office Center	\$ 500.00

c. **Cleveland County Building Maintenance:**

12-4624 – SM2	Natural Water Company (72)	\$ 300.00
12-4625 – SM2	Copelin’s Office Center	\$ 3,000.00

d. **Cleveland County Health Department:**

12-4623 – MD2	SC Phone Works	\$ 500.00
12-4640 – MD2	Pitney Bowes	\$ 3,000.00
12-4644 – MD1C	Mary Ann Boersma	\$ 550.00

e. **Cleveland County Sheriff’s Office:**

12-4627 – CFB2	Special OPS – Uniforms, Inc.	\$ 750.00
12-4695 – B2A	Waste Disposal Services, Inc.	\$ 300.00
12-4702 – CFBRE2	American Red Cross	\$ 750.00

f. **Cleveland County Election Board Office:**

12-4678 – SL2	Eureka Water Company	\$ 150.00
12-4687 – SL2	Copelin’s Office Center	\$ 1,000.00

g. **Cleveland County Fair Board:**

12-4691 – FF2	OPUBCO Communications Group	\$ 1,500.00
12-4692 – FF2	The Norman Transcript	\$ 1,500.00

16. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 11/12

a. General Fund	\$ 683,452.59
b. Highway Fund	108,318.06
c. Health Fund	10,460.47
d. Sheriff Service Fee Fund	6,534.84
e. County Detention Transition Fund	2,834.45
f. Sheriff Courthouse Security Srvc Fee Fund	8,552.78
g. Sheriff Revolving Fund	7,141.63
h. Treasurer Certification Fee Fund	353.05
i. County Clerk Preservation Fee Fund	11,236.59
j. Fair Board Fund	1,718.26

G. New Business:

(As per 2001 O.S. 25 § 311.A.9 – “New Business”, as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.)

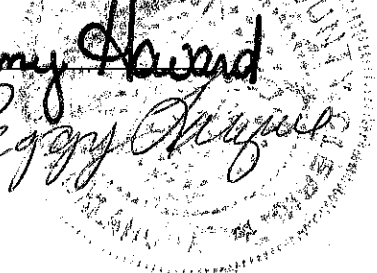
H. Miscellaneous Discussion

I. Adjourn

Date & Time Posted: 03-23-12 A03:42 RCVD

County Clerk

*Jimmy Howard*  
*By Reggy Murray*

A circular seal of the County Clerk, featuring a central emblem and the text "COUNTY CLERK" around the perimeter.